Pacer/Fitness Gram Reporting

1. From your gradebook, click the student icon next to the student’s name



1. Click Custom Forms



1. Click the triangle by the student’s name to expand> Click the triangle by Pacer/Fitness Gram Reporting> Click Edit to enter the information



1. Enter the test information> Click Save



1. Click Back to go to the list of students to continue entering information



1. Click the arrow next to the student’s name> Click the next student’s name to continue entering information>

 

1. Continue this process until all information has been entered