

**COORDINATED SCHOOL HEALTH**

**NOTICE OF INCOMPLETE IMMUNIZATIONS/PHYSICAL EXAM**

**School Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade Date \_\_\_\_\_\_\_\_\_\_\_\_**

**Dear Parent/Guardian,**

**In accordance with Tennessee State Law, every student in PreK through grade twelve (12) must have received all immunizations required for school attendance.**

**In cooperation with the State Department of Health, Germantown Municipal School District personnel have reviewed your child’s records. This notification indicates that the following immunization information was NOT found in your child’s school file:**

|  |  |  |  |
| --- | --- | --- | --- |
| **DTP/DTAP** | **Hep A #1** | **Hep B#1** | **Tdap Booster (7th grade entry)** |
| **POLIO** | **Hep A #2** | **Hep B#2** | **Varicella #2 (K &7th grade entry)** |
| **PCV(<age 5)** | **MMR #1** | **Hep B#3** | **Other:** |
|  | **MMR #2** |  |  |

**Please circle all that apply**

**Revised Tennessee Certificate of Immunization \_\_\_\_\_\_\_\_\_ yes \_\_\_\_\_\_\_\_no**

**Proof of medical Examination within last 12 months of enrollment (N/A 7th Grade) \_\_N/A\_\_yes \_N/A\_no**

1. If your child has already had the immunization(s) indicated, please obtain a copy of the revised Tennessee Certificate of Immunization and bring it along with this copy back to your school.
2. If your child has not had the immunization(s) or physical exam indicated please take your child to their physician or the health department and obtain.
3. The record of your child’s shots and/or physical **MUST** be on the revised Tennessee Certificate of Immunization.

**The Deadline for providing the necessary information indicated above to the school is:\_\_\_\_\_\_\_\_\_.**

**Your prompt attention to this matter is greatly appreciated. If you have any questions or concerns please contact your child’s school by calling:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Sincerely,

Principal